

# How Can This Toolkit Help Me?

This toolkit aims to provide daycare/preschools and schools the resources needed to help prevent the spread of pertussis, keep students and the community healthy, and enhance students' opportunities to learn in a safe environment. Here are the resources in this toolkit that can help you when you are faced with the following questions.

## There is a person with pertussis at the daycare/preschool/school. What do I do?

- [Checklist 1: Single Case Investigations](#)
- [Check list 2: Outbreak Management](#)
- [FAQ for Daycare/School Staff](#)
- [FAQ for Families](#)
- **Template Letters: *Letters available upon request!***
  - Exposure Notification to Students Exposed to Pertussis in Grades K to 12
  - Exposure Notification to Students Exposed to Pertussis in Daycare/Preschools
  - Notification to All Students and Parents of a Pertussis Situation
  - Notification to All Students and Parents of the End of Pertussis Situation
  - Exposure Notification After the End of the School Year to Students Exposed to Pertussis

## How do I report a person with suspect pertussis to Public Health?

- [Roles and Responsibilities](#)
- [Federal and California Reportable Disease Legislation Fact Sheet](#)
- [Fax Cover Sheet for Reporting to Public Health](#)

## How do I send requested information to Public Health?

- [Fax Cover Sheet for Reporting to Public Health](#)
- [Roster for Unvaccinated/Under-vaccinated Students](#) *\*Do at beginning of the school year and maintain regularly*

## How do I notify impacted parties?

- Exposure Notification to Students Exposed to Pertussis in Grades K to 12
- Exposure Notification to Students Exposed to Pertussis in Daycare/Preschools
- Notification to All Students and Parents of a Pertussis Situation
- Notification to All Students and Parents of the End of Pertussis Situation
- Exposure Notification After the End of the School Year to Students Exposed to Pertussis
- Pertussis Outbreak Notification to All Students and Parents at School
- [Letter to School Officials on Unvaccinated/Under-vaccinated Students](#) **Letters available upon request!**

## How do I keep track of persons exposed to pertussis?

- [Tracking List for Multiple Cases](#)

## I have multiple persons with pertussis at the daycare/preschool/school, what do I do?

- [Checklist 1: Single Case Investigations](#)
- [Check list 2: Outbreak Management](#)
- [Tracking List for Multiple Cases](#)
- **Template Letters:**
  - Pertussis Outbreak Notification to All Students and Parents at School
  - [Letter to School Officials on Unvaccinated/Under-vaccinated Students](#)

## How do I protect myself and others from pertussis?

- [Preventing VPDs Year-Round Fact Sheet](#)
- [Letter to School Officials on Un-/Under-Vaccinated Students](#)
- [FAQ for Daycare/School Staff](#)
- [FAQ for Families](#)
- [Federal and California Reportable Disease Legislation Fact Sheet](#)
- [Roster for Unvaccinated/Under-vaccinated Students](#) *\*Do at beginning of the school year and maintain regularly*

## I have additional questions. Who do I call?

- Call the Los Angeles County Department of Public Health Vaccine-Preventable Disease Control Program at **(213) 351-7800**
- Have a case of pertussis at your school? Ask to speak to the **Epidemiology Unit**
- Have questions on vaccine requirements? Ask to speak to the **School Support Services Unit**